

JEFFERSON PARISH HUMAN SERVICES AUTHORITY  
BOARD MEETING  
EAST JEFFERSON TRAINING ROOM  
3616 S. I-10 Service Rd. W., Suite 200  
Metairie, Louisiana 70001

Monday, April 4, 2022

JPHSA Board Members in Attendance:

Robin Parker Brooks    Shawnta Gardener-Taylor    Alex Redfearn  
Bruce Galbraith        Patricia Ehrle

JPHSA Board Members Absent:

Alan Carroll                James Arey

Staff in Attendance:

Rosanna DiChiro Derbes, Executive Director  
Nicole Sullivan-Green, DDCS Director  
Tammy Valenti, CAA

Guests in Attendance:

Darrell Renfro, Prospective Board Member  
Alannia Mosley, Prospective Board Member

Ms. Gardener-Taylor called the meeting to order at 6:00 p.m.

1. Order, Attendance, Introduction of Visitors, Adoption of Agenda

Ms. Gardener-Taylor asked staff members and guest in attendance to introduce themselves.

Ms. Gardener-Taylor asked for a motion to adopt the agenda as presented. Ms. Ehrle made a motion to accept the agenda as presented. Dr. Parker Brooks seconded the motion. Passed unanimously.

2. Public Comment  
None.

3. Required Approvals Agenda

A. March Minutes – Mr. Galbraith made a motion to approve the minutes as presented prior to the meeting. Ms. Redfearn seconded the motion. Passed unanimously.

4. Board Education.

A. Executive Director Update – Dr. DiChiro Derbes reported as follows:

- TEFRA – Dr. DiChiro Derbes asked Ms. Sullivan-Green to inform the Board regarding TEFRA. She stated Act 421 of the 2019 Regular Legislative Session tasked the Louisiana Department of Health with starting a program based on the Tax Equity and Fiscal Responsibility (TEFRA) Act of 1982. The TEFRA Act of 1982 is a federal law that creates this specific option for children with disabilities in Medicaid programs. The program lets children with disabilities receive Medicaid coverage, even if their parents earn too much money to qualify for Medicaid. Eligible children under the age of 19 have disabilities and meet

institutional level-of-care requirements (Intermediate Care Facility, Nursing Facility, and Hospital). The program was effective. January 1, 2022. A discussion followed.

- Staffing Updates – Dr. DiChiro Derbes informed the Board of a few staffing changes. She stated Ms. Davis, BHCS Director, is no longer at JPHSA. Dr. DiChiro Derbes stated she will not fill the position right away, but will have an Interim Director for the time being. She also reported Dr. Hauth, Medical Director, is retiring after 25 years at JPHSA. His last day is July 1, 2022. A discussion followed.

- Staff Appreciation – Dr. DiChiro Derbes reported on a staff appreciation/enrichment day JPHSA held Friday, April 1. She stated it was a day of interacting with each other and meeting new co-workers. Dr. DiChiro Derbes stated since there are three buildings staff members do not get a chance to meet each other. The next staff meeting is in October 2022.

B. JeffCare Board Update – Deferred due to Mr. Carroll's absence from the meeting.

## 5. Monitoring Executive Director Performance

A. Treatment of Staff Monitoring Report – Ms. Gardener-Taylor opened discussion on the Treatment of Staff monitoring report. Ms. Gardener-Taylor asked the Board if they assessed the interpretation of the monitoring report to be a reasonable interpretation of the policy. The Board affirmed they did. Ms. Gardener-Taylor asked for a motion to accept the interpretation of the policy as reasonable. Ms. Redfearn made a motion to accept the interpretation as reasonable for the Treatment of Staff monitoring report as presented prior to the meeting. Seconded by Dr. Parker Brooks. Passed unanimously.

Ms. Gardener-Taylor asked the Board if they felt the data presented in the monitoring report indicated compliance with the interpretation presented. The Board affirmed they did. Ms. Gardener-Taylor asked for a motion to accept the data provided as documentation of compliance with this policy. Dr. Parker Brooks made a motion to accept the data provided as documentation of compliance for the Treatment of Staff monitoring report as presented prior to the meeting. Seconded by Ms. Ehrle. Passed unanimously.

B. Annual Review of Executive Director Contract – Ms. Gardener-Taylor opened discussion regarding the Executive Director's performance over the last year. The Board stated Dr. DiChiro Derbes has performed her duties well and they thanked her for her dedication. Mr. Galbraith made a motion to give authorization to the Board Chairperson to send a letter to JPHSA Human Resources stating the Executive Director has exceeded the Board's expectations and has met all interpretations of the Board's policies. Seconded by Ms. Ehrle. Passed unanimously.

## 6. Monitoring Board Performance

A. Board Self-evaluation – Ms. Ehrle volunteered to complete the Board self-evaluation.

B. Policy Review – ENDS – Ms. Gardener-Taylor opened discussion on the ENDS policy. There were no changes to this policy.

C. Recruitment – Ms. Valenti stated the Parish Council approved Ms. Gardener-Taylor's re-appointment for another three-year term at their March 9 meeting.

Ms. Valenti then reported the open positions on the Board. She stated the Board now has openings in two Addictive Disorders, Professional positions, Addictive Disorders, Advocacy, Developmental Disabilities, Professional position, and a Judiciary position.

Ms. Gardener-Taylor asked the prospective members to say a few words about themselves.

D. Annual Retreat planning – Ms. Valenti reported on a proposal from Brown Dog Consulting. A discussion followed. The Board stated they would like the half-day option. Ms. Valenti stated she would contact the consultant, reserve the date and process the authorization for the agreement.

F. Financial Disclosure Tier 2.1 for Year 2021 – Deadline May 15, 2022 – Ms. Valenti reminded Board members to fill out and send their financial disclosure form to the State prior to May 15, 2022. She asked members to send her a copy for her files.


## 7. Announcements

A. Board Generated Items – Business Cards – Mr. Galbraith suggest the Board engage with the community by attending civic association meetings or other types of community events. He proposed getting help from the Public Information Director to provide information on JPHSA that the Board could use at these meetings. A discussion followed. Mr. Galbraith also suggested the Board members get business cards to hand out when meeting with the community.

B. Next Board meeting – The next meeting of the Board is on Monday, May 2, 2022, 6:00 p.m. at **JPHSA's East Jefferson Building, 3616 S. I-10 Service Rd., W., 2<sup>nd</sup> Floor Training Room, Metairie, LA 70001.**

## 8. Adjournment

Ms. Ehrle made a motion to adjourn the meeting at 7:14 p.m. Dr. Parker Brooks seconded the motion. Passed unanimously.

  
SHAWNTA GARDENER-TAYLOR  
Board Chairperson